



Rensselaer

5 Star Standards Accreditation and Awards of Excellence

The following pages outline the criteria for the 16th Annual Awards of Excellence and the new 5 Star Standards Accreditation. Please address all areas in your application, excluding Chapter Advisor, Greek Man or Woman of the Year and the Jessie K. Fortier Memorial award which are all voluntary in submission. Your answers should be thorough, and include any and all documentation. Only include programs, projects, information, etc. which occurred between Spring 2007, Summer 2007 and the Fall 2007 semesters. Awards and final accreditation evaluation information will be presented at the Awards of Excellence Ceremony on April 19, 2008 in Academy Hall Auditorium.

Please sign this cover page and include it with your completed application. If you have any questions, email greeklife@rpi.edu or the Office at x6267. Please put each section on a separate sheet of paper.

APPLICATIONS ARE DUE IN THE DEAN OF STUDENTS OFFICE BY 4:30pm on February 15, 2008. **LATE APPLICATIONS WILL NOT BE ACCEPTED.**

Certification:

I certify that the information contained in this application is true to the best of my knowledge. I understand that misrepresentations and or inaccuracies will subject my chapter to sanctions including, but not limited to, non-consideration of application/accreditation, revocation of awards, notification of International headquarters and Institute judicial proceeding.

Chapter Name

Chapter President

Date

Chapter Advisor

Date

Rensselaer Polytechnic Institute
Greek Chapters of Excellence
Five Star Standards

The following areas will receive evaluation each year, from this evaluation and information provided the Awards of Excellence and chapter standings will be determined:

1. Academics
2. Citizenship
3. Leadership and Campus Involvement
4. Inter/national Organization Relationships and Alumni/Advisor Participation
5. Community Service
6. Greek Relations
7. Risk Management
8. Housing
9. Membership Recruitment and Development
10. Administrative Responsibilities
11. Miscellaneous

Total Point Possible: 800 points

Scoring Criteria:

- 90% of points possible (720)= 5 Star status
- 77% of points possible (616)= 4 Star status
- 64% of points possible (512)= 3 Star status
- 51% of points possible (408)= 2 Star status
- 37% of points possible (296)= 1 Star status

- **Five Star Chapters:** (Excellent) All chapters are expected to strive for this status. Honors will be awarded to the top sorority and fraternity in the category. Letters of recognition sent to national headquarters. Chapters will be recognized with Chapter of Excellence awards at the annual Awards of Excellence.
- **Four Star Chapters:** (Strong) Letters of recognition sent to national headquarters. Chapters will be recognized with Greek Chapter of Excellence honorary mention awards at the Awards of Excellence.
- **Three Star Chapters:** (Average) The chapter is maintaining status quo. No rewards or lack of benefits. Chapter President will meet with Greek Dean to evaluate status and set goals.
- **Two Star Chapters:** (Poor) No social activity until the chapter reaches three star status. Letter of University Probation sent to national headquarters. Chapter President will meet with Greek Dean to evaluate status and set goals.
- **One Star Chapter:** (Failing) No social activities or athletic activities until the chapter increases status. A letter of University Probation sent to national headquarters. Chapters may only stay at this status for one year before the University determines whether or not to remove recognition from the group. Chapter President will meet with Greek Dean to evaluate status and set goals.

Academic Achievement (65pts)

The chapter grade point average for active members is at or above the respective male and female campus averages.

- The chapter is at or above the all male/female average (50pts.)
- The chapter has developed and implemented a chapter scholarship program that includes measurable goals, study hours, incentives and rewards – please give details to your program (15pts.)
- Chapter has grade requirements for holding office
- Chapter has grade requirements for pledging/probationary membership
- Chapter has grade requirement for initiation
- Chapter has an incentive program to promote scholarship
- Please detail

Citizenship (80pts.)

- The chapter is not sanctioned nor has any grounds for disciplinary action by the Dean of Students Office, Greek Judicial Board or other applicable authorities; the chapter complies with University policies that govern its students and fraternities/sororities as outlined in RPI's Handbook of Student Rights and Responsibilities and the Relationship Statement (60pts.)
- The chapter strictly enforces discipline as prescribed by the chapter's constitution or code of conduct or as mandated by the Inter/national headquarters (20pts.)
- What seminars, speakers, roundtable discussions, etc., has the chapter sponsored? (i.e. topics such as: sexual assault, substance abuse, AIDS awareness, cultural diversity, political discussions, etc.) Please detail.

Leadership and Campus Involvement (60pts.)

- The chapter co-sponsored one event with a non-Greek student organization (20pts.)- please detail program, attach flyers, etc
- Over 50% of the chapter is involved in non-Greek school activities-list (15pts.)
- Chapter members participated in Greek leadership programs as expected (10pts.)
- Chapter members participated in national and regional programs- provide documentation (15pts.)
- Please list members and their involvement

Inter/national Organization Relationships and Alumni/Advisor Participation (115pts.)

- The chapter has an active and effective chapter advisor who regularly maintains contact with the chapter (50pts.)
- The chapter has or makes efforts to acquire alumni/ae support- show documentation (20pts.)
- The chapter sponsored at least one activity other than using RPI's homecoming/reunion event that involved alumni/ae- provide documentation (15pts.)
- The chapter maintains a website that is linked in through OFSA, IFC/Panhel and Union activities websites- provide (10pts.)

- The chapter utilizes Alumni Relations in assisting them to maintain a strong alumni database (10pts.)
- The chapters' representative for AIGC attends one AIGC meeting (5pts.)
- The chapter's representative for AIGC attends both AIGC meetings (extra 5pts.)
- Please detail and give lists

Community Service (70pts.)

- Chapter participated in community service events offered throughout the year – list different activities (25pts.)
- The chapter contributed to or significantly participated in one campus sponsored service project this year- show documentation (25pts.)
- The chapter participated in the required Interfraternity or Panhellenic sponsored philanthropic events (20pts.)
- Please attach information detailing community service projects. Include type of project, individual/chapter hours devoted to project, and any other information you feel is important (i.e., thank you letter, press releases, etc.)

Greek Relations (85pts.)

- The chapter is a member of and actively participates in IFC or Panhel Council, attending 90% of the meetings (25pts.)
- Please list the IFC/Panhel delegate(s) from your chapter over the past year
- Did the chapter participate in all IFC/Panhel sponsored events/workshops and seminars
- The chapter co-sponsored at least one event with another Greek organization- show details (20pts.)
- The chapter hosted at least one event involving faculty, community members or University staff – provide details(35pts.)
- The chapter participated in intramurals (5pts.)
- Please detail and give lists

Risk Management (65pts.)

- The chapter has a Risk Management Chairperson who actively participates in any training sessions offered by the Institute/DOSO/International (15pts.)
- The chapter has a copy of their current inter/national risk management policy on file (10pts.)
- The chapter educated its membership by providing formal risk management programs and training (TIPS, Fire drills)- provide documentation (20pts.)
- The chapter was evaluated for their annual Fire and Safety Health check and had less than 5 infractions (20pts.)

Housing (75pts.)

- The chapter maintains its property in a neat, orderly, safe and healthy fashion including but not limited to the upkeep of the chapter house property, proper clean up after social events, and acceptable noise levels, snow and ice removal, fire alarm system is in working condition (50pts.)

- The chapter had no neighbor complaints or infractions filed by the City of Troy (25 pts.)
- Did the chapter take a proactive (rather than reactive) position in ensuring good community relations
- What renovation/repair/additions has the chapter undertaken to improve the aesthetics and/or functionality of the chapter house? Please detail and include photographs.

Membership Recruitment and Development (75pts.)

- New member attend the anti-hazing seminar and Your Guide to Greek Life (formerly Greek 101) (20pts.)
- The chapter has new members participating in meetings and functions- please detail how they participate (10pts.)
- The chapter adheres to a written new member education program that includes educational goals and a thorough calendar and a pledge period no longer than 12 weeks or shorter if their national organization requires it- please detail (20pts.)
- The chapter regularly sponsors educational programs that enrich the intellectual development and personal growths of all members- provide details (20pts.)
- The chapter received no infractions/violations during rush/recruitment period (5pts.)
- Did the chapter hold a rush clinic prior to rush period- what was the date what did the program entail
- Did the chapter follow a dry rush- provide details
- Total chapter size _____.
- Total number initiated during past year _____.

Administrative Responsibility/Chapter Management (60pts.)

- The chapter pays its bills and dues to IFC and Panhel on time (10pts.)
- The chapter updates its roster in the Office of Greek Life each time there is a change or status in the membership, house phone number, advisor status change, etc. in a timely manner (50pts.)
- Please list active house committees and number of members (% of total active) serving on each committee
- Please describe your committee selection process
- Did chapter leadership actively pursue involvement of each brother in house activities. Please detail.
- Has the chapter maintained a positive cash flow/position during the past year. Please detail.

Miscellaneous (50pts. possible)

- The chapter has members serving on the IFC or Panhel Executive Board (2pts. per officer, maximum of 10pts.)- list all
- The chapter will earn 1pt. for each member serving on the Greek Judicial Board, Order of Omega, or other major executive board (RHA, Student Government, student clubs), as a Resident Assistant or Orientation Leader (10pts. maximum)- list all

- The chapter was visited by a consultant or other national officer this year (5pts.)
- The chapter co-sponsored additional events with non-Greek student organizations (2pts. each, maximum of 10pts.)- list all
- The chapter co-sponsored additional events with another Greek organization (2pts. each, maximum of 10pts.)- list all
- The chapter's alumni hold an executive position on AIGC or RAA (5pts.)
- Please list

Chapter Advisor

Please feel free to nominate your chapter advisor for the "Advisor of the Year Award". Criteria that will be reviewed will be areas such as; interaction with the house, attendance to meetings (OFSA/DOSO and AIGC), advisement/guidance/mentoring/counseling, and availability.

Greek Man or Woman of the Year

Please nominate someone who you think has made significant contributions to the Greek community as a whole and has maintained a good balance in personal and academic pursuits. This should be someone who has not only helped their chapter but the Greek community.

Jessie K. Fortier Memorial Award

This award serves as a memorial of one of our own whose light was extinguished before her time. Like Jessie was, the nominee for this award should be hard working, dependable, outgoing, trustworthy, kind, friendly, and one who lives up to the qualities of true sisterhood within the Panhellenic Association at Rensselaer Polytechnic Institute.